



August 1, 2011

Dear Prospective EEMP Applicant:

The California Natural Resources Agency and The California Department of Transportation (Caltrans) are pleased to announce the joint release of the Guidelines and Application for the Environmental Enhancement and Mitigation Program (EEMP) for the 2011/12 grant cycle, which began July 1, 2011.

**Applications must be received by Monday, September 12, 2011 at the Natural Resources Agency, 1416 Ninth Street, Suite 1311, Sacramento CA, 95814, no later than 4 p.m.**

**Please note the shortened (45 Day) Application Period.**

You may access the EEMP Guidelines and Application at <http://www.resources.ca.gov/eem/>. The Guidelines include information to assist you in preparing an application for funding. Please be sure to read the Guidelines and FAQs in their entirety for important information on project eligibility, evaluation criteria and submission requirements.

Two workshops are planned to provide assistance in preparing grant applications. New applicants are encouraged to attend. Please RSVP to reserve your space by calling (916) 653-2812 or by emailing [eemcoordinator@resources.ca.gov](mailto:eemcoordinator@resources.ca.gov).

Wednesday, August 17, 2011  
**City of Los Angeles**  
1:00 to 3:00  
California Department of Transportation  
Caltrans District 07 Offices,  
100 South Main Street, 1st Floor, Rm 1.040B  
Los Angeles, CA 90012

Tuesday, August 23, 2011  
**City of Sacramento**  
1:30 to 3:30  
Sacramento Area Council of Governments  
(SACOG) 3<sup>rd</sup> Floor Board Room  
1415 L Street, Suite 300  
Sacramento, CA 95814

Other key dates for the program are:

September 12, 2011	Applications due; Solicitation period closes
November 2011	Site visits by Technical Committee to selected projects <b>(NEW!!)</b>
December 2011	Funding recommendations to Secretary for Natural Resources

The Natural Resources Agency will transmit its recommendations for funding to the California Transportation Commission (CTC) in early 2012. Applicants will be notified shortly thereafter. It is anticipated that the CTC will finalize its recommendations at the March 2012 meeting.

For questions on the EEMP **application process** contact the Natural Resources Agency at (916) 653-2812 or at [eemcoordinator@resources.ca.gov](mailto:eemcoordinator@resources.ca.gov). For information on EEMP grant **project administration** contact Caltrans at (916) 653-6930 or [Brenda.Herron@dot.ca.gov](mailto:Brenda.Herron@dot.ca.gov).

Sincerely,

Patrick Kemp  
Assistant Secretary for Administration and Finance / EEMP Manager

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